

Tish Ringle
Recorder of Benton County
Fee Schedule
Effective March 24, 2006

Benton County Courthouse
706 E. 5th St. – Suite 24
Fowler IN 47944
Phone: 765/884-1630
Fax: 765/884-2013

DEEDS

Not exceeding 8.5"x14" 17.00 (1)
Each additional page, not exceeding 8.5"x14" 2.00

MORTGAGES

Not exceeding 8.5"x14" 14.00 (1)
Each additional page, not exceeding 8.5"x14" 2.00

AFFIDAVITS/OTHER DOCUMENTS

Not exceeding 8.5"x14" 11.00
Each additional page, not exceeding 8.5"x14" 2.00

RELEASE/PARTIAL RELEASE/ASSIGNMENT

Not exceeding 8.5"x14" 12.00 (1)
Each additional page, not exceeding 8.5"x14" 2.00

ANY DOCUMENT EXCEEDING 8.5"X14"

Each additional page, not exceeding 8.5"x14" 5.00

MECHANICS LIEN

With one first class mailing 11.00
Each additional page and or mailing 2.00

ADDITIONAL SERVICES:

EACH CROSS REFERENCE of a recorded document 1.00

Furnishing photographic copies, per page 1.00
Copies larger than 8.5"x14" per page 2.00

CERTIFIED COPIES OF DOCUMENTS

PLUS \$1.00 per page for copies 5.00

EACH NON-CONFORMING PAGE –Indiana Code 36-2-11-16.5

Documents must be no longer than 8.5"x14", be in 10-pt. type on white paper of at least 20-lb. weight (no permanently bound or continuous forms), and have margins of at least 2" on top and bottom of first and last pages with ½" side margins and on each additional page of at least ½" on top, bottom and each side.

Exempt: Judgments, Wills, Court orders, Writs, death certificates, Plats & Surveys 1.00

UNIFORM COMMERCIAL CODES

Financing Statement, 2 pages or less 9.00
Financing Statements, 3 pages or more 4.00 Extra

Amendment, 2 pages or less 9.00
Amendment, 3 pages or more 4.00 Extra

Information Request 10.00
Each Additional Name 5.00

NOTE: A stamped, self addressed envelope needs to be included with the documents you wish to be recorded.

PLEASE NOTE: Beginning 7-01-2001, all financing statements involving personal property are to be filed at the Indiana Secretary of State's Office. Failure to file in the proper office may affect the perfection of the filing. Beginning 7-01-2006, all remaining financing statements covering consumer goods on file at the county level lapse.

ESSENTIAL RECORDING REQUIREMENTS
Indiana Code 36-2-11-16

Acknowledgements: To entitle any conveyance, mortgage, or instrument of writing to be recorded

Legibility of Names: Typed or printed under each signature exactly as signed.

Name of Person Preparing Instrument: Each document effecting real estate.

Notarized Documents: Requires county residence of notary and commission expiration date.

Transfer of Deeds for Taxation: Endorsement by Auditor before recording.

Release of Satisfaction of Liens: May be executed by President, Vice-President, Cashier, Secretary, Treasurer, General Manager or Attorney-in-Fact only.

Beginning July 1, 2006

The County Recorders in the State of Indiana will no longer accept for recordation a document that contains a SSN, unless the SSN is required by law to be on the document. Exceptions to this rule are instruments executed before 7-1-1959, Judgments, Court Orders, Writs, Wills, Death Certificates, Federal Tax Liens, Federal Tax Lien releases, UCC's and instruments prepared or acknowledged outside Indiana. The name can be typed, printed ~~and~~ **signature**. The affirmation should be placed under the prepared by statement.

Any document that must by statute have a prepared by statement must also have the affirmation statement listed in I.C. 36-2-11-15 (d). **"I affirm, under the penalties for perjury, that I have taken reasonable care to redact each Social Security number in this document, unless required by law."**

Name _____

Labels and stamps can be used for the affirmation statement on the document. A separate page which contains the affirmation statement can be attached, although there will be an additional fee of \$2.00